



BY-LAWS

ASQUITH BOWLING & RECREATION CLUB LIMITED

(ABN 81 001 039 747)

**A COMPANY LIMITED BY GUARANTEE AND INCORPORATED IN THE STATE OF NEW SOUTH WALES
18TH August 1972.**

Adopted by the Board of Directors of Asquith Bowling & Recreation Club Ltd pursuant to the Club Constitution and the Registered Clubs Act 1976 (NSW).

PRELIMINARY

These By-Laws regulate the conduct of members, guests, and visitors on Club premises.

These By-Laws are made by the Board of the Club pursuant to the power conferred upon the Board by clause 58 and clause 61 of the Clubs Constitution.

These By-Laws are subject to the following:

- *The constitution of the Club;*
- *The Registered Clubs Act; and*
- *The Liquor Act.*

These By-Laws operate in conjunction with the Constitution and all relevant legislation. In the event of inconsistency between these By-Laws and legislation, the legislation prevails.

These by-Laws supersede all previous By-Laws of the Club

These By-Laws take precedence over the By-Laws of all sporting and social sub-clubs of the Club.

All members agree to be subject to these By-Laws and to comply with them so as to ensure the efficient conduct of the Club.

Unless the context otherwise requires:

- *Terms used by these By-Laws have the same meaning as defined in the constitution.*
- *The rules of interpretation set out in the Constitution shall apply to these By-Laws.*

ELECTION OF BOARD OF DIRECTORS

The election of the Club's Board of Directors will be held in accordance with clause 55 of the Constitution of the Asquith Bowling & Recreation Club Ltd.

- *Any nominee for election to the Board shall be required to meet all requirements under rules 55d and 55e of the Club's Constitution.*
- *Complete a declaration in the form nominated for the time being by the Board for this purpose, and shall, in accordance with the timetable as provided, lodge the completed form with the Secretary Manager of the Club.*

MEMBERS RIGHTS AND OBLIGATIONS

The rights of members to use the facilities and amenities of the Club are as the Board of Directors may determine from time to time by By-Laws or otherwise.

All members hereby acknowledge and accept that the Board has the authority from time to time to organise and enforce the exclusion from the Club's premises of any member or person, either with or without that member's or persons' agreement in accordance with:

- *The Club's responsible service of alcohol policy as adopted and amended by the Board from time to time; or*
- *The Club's responsible conduct of gaming policy as adopted and amended by the Board from time to time.*

Members must produce their membership card while on premises.

- *To staff on each and every entry to the Club's premises; and*
- *On demand when so requested by Club Management; and*
- *To access member offers, discounts and pricing at time of conducting a transaction.*

Under no circumstances are membership cards to be loaned or transferred.

A member found lending his or her card to another person or using the membership card of another person will be subject to disciplinary proceedings under the Constitution, which may include immediate suspension pending determination by the Board or disciplinary committee.

Access to member offers, discounts and member pricing is only available when the member personally conducts the transaction.

GUESTS AND VISITORS

Guest Admission

Members introducing guests must:

- *Sign them in via the Club's approved guest register, and*
- *Remain with them while on the premises.*
- *Guests must leave the Club when the introducing member departs.*

Visitors

All bona fide visitors of the Club may enter as visitors, and sign in the Club's approved guest register in accordance with the Registered Clubs Act.

Minors

Persons under 18 may only enter areas designated by law and be always accompanied by a responsible adult.

The Club reserves the right to refuse entry to any person.

DRESS STANDARDS

Members and guests must be neat, clean, and suitably dressed. The following are not permitted unless otherwise approved:

- *Offensive or obscene clothing*
- *Swimwear*
- *Bare feet*
- *Soiled clothing*

Management reserve the right to refuse entry based on dress standards. Patrons wearing thongs are permitted entry.

CONDUCT AND BEHAVIOUR

All members and guests must behave in a courteous and respectful manner.

- In accordance with clause 47 the Club's Constitution and section 77 of the Liquor Act, the Secretary Manager and or their delegate, has the power to refuse to admit and or remove a member (including a Temporary and/or Provisional member) or a guest from the premises for the reasons as set out in Clause 47 including if the member is intoxicated, violent, disorderly or quarrelsome
- While not a complete list of the type of behaviour which will not be tolerated in the Club some examples are intoxication; violent acts; refusal to comply with a lawful direction of the Secretary Manager (or their delegate); assisting under-age guests to access alcoholic liquor; use or supply of any illegal substance; engaging in anti-social behaviour, disorderliness, or offensive language.
- The type of conduct referred above is an offence for which a member or guest may be asked to leave Club premises and/or be cited to appear before the Board to show cause why the member or guest should not be reprimanded, suspended, or expelled from membership.
- No political or religious matters shall be promoted or displayed on Club premises unless in a private function.
- No member is permitted to enter the kitchen, the bar or any employee back of house area.
- All members are required to conduct themselves in a proper manner. Members are responsible for the conduct of their guests.
- A member shall not sign in or attempt to sign in as a guest to the Club any member whose membership is currently under suspension or any member who has been expelled from membership of the Club.
- No advertisements of any kind shall appear on the Club premises, nor may any goods or services be offered for sale without the prior approval of the Secretary Manager or their authorised representative.
- Unauthorised gambling is forbidden on the Club premises.
- A member has engaged in conduct that is unbecoming of a member if that member says or does anything or engages in any conduct on any social media platform which will, or is likely to, disparage or otherwise bring into disrepute or ridicule the Club or its directors, officers, employees or contractors in any way.
- Any member causing damage to the Club's property may be suspended immediately and required to fully compensate the Club for the value of all damage caused
- A person on club premises shall not solicit money/cigarettes and/or any items of food or beverage.
- Only (alcoholic and otherwise) beverages purchased from the Club may be consumed on Club premises.
- Only food purchased from the Club may be consumed on Club premises, unless prior approval is received from the Secretary Manager.
- Members and guests are not permitted to leave the premises with any opened alcoholic beverage container with the exception of bottled wine if it has been re-capped or re-corked and is removed from the premises during licensed take-away hours only

RESPONSIBLE SERVICE OF ALCOHOL (RSA)

The Club practices RSA in accordance with the Liquor Act 2007 and the Club's Responsible Service of Alcohol Policy (available in the Club Policies section of the Club's Website).

Staff have the authority to refuse service and request any person to leave.

The Club may impose drink restrictions during peak periods or special events.

RESPONSIBLE CONDUCT OF GAMING (RCG)

The Club practices RCG in accordance with legislation and the Club's Responsible Conduct of Gaming Policy and Gambling Plan of Management (both available in the Policies section of the Club's Website).

Members and their guests shall comply with the special rules governing the playing of poker machines which are displayed in the poker machine area.

No member or guest shall play or engage more than one (1) poker machine whilst there are insufficient machines available for other members or guests wishing to play a poker machine.

SMOKING

Smoking is prohibited in all indoor areas, the outdoor dining terrace and the bowling greens.

Smoking is only permitted in designated outdoor smoking areas in compliance with the Smoke-free Environment Act 2000.

E-cigarettes and vaping are subject to the same restrictions as smoking.

SOCIAL MEDIA CONDUCT

Members must not post any comments on social media platforms that could be perceived to damage the reputation of the Club, its members, or any affiliated association.

Members should be aware any breaches may be referred to the Club's Disciplinary Committee.

CAMERAS AND ELECTRONIC RECORDING DEVICES

To protect the Club's security, Club Patrons and our employee's privacy, the Club prohibits the use of cameras, mobile in-built cameras and other recording devices to photograph or record images /footage/sound of Club products, features, designs or areas including toilets, locker rooms and gaming areas of the Club.

COMPLAINTS AND DISPUTES

Complaints regarding the Club's services or against any employee must be made to the Secretary Manager in writing. Verbal complaints will not necessarily be accepted.

No employee of the Club shall be reprimanded or given directions or instructions regarding his/her work by any director or member unless in the capacity of Secretary Manager or Duty Manager other than circumstances indicated under the Registered Clubs Act.

Disputes between members will be handled in accordance with the Constitution and the Registered Clubs Act.

DISCIPLINARY MATTERS

The Board may discipline a member who breaches the By-Laws or engages in conduct unbecoming of a member or prejudicial to the Club, in accordance with Clause 41 and 42 of the Club's Constitution.

Below is a list of penalties that are intended as a guide only for various offences.

The Board or Disciplinary Committee is not bound to follow the guide and retains a discretion, on a case-by-case basis, to determine the penalty, considering mitigating factors and any other relevant matters.

If an early guilty plea or attendance at the disciplinary hearing (with remorse) occurs the Board or Disciplinary Committee may consider this in deciding whether or not leniency should apply based on the severity of the offence.

Decisions of the Board are final, subject to any rights under the Constitution or law.

Charge	Penalty
Physical Assault	6 months to termination
Verbal Assault	3 months to termination
Disparaging remarks towards the Club, Directors, Management or staff through any means, namely verbal or written including social media avenues	3 months to termination
Damage to Property	3 months to 5 years
Asked to leave due to approaching intoxication or other (single or multiple occurrences)	3 months to 5 years
Use of another person's membership card	3 months to 5 years
Theft	3 months to 5 years
Breach of Gaming Machine Playing Conditions	3 months to 5 years
Place the Club in potential breach of: <ul style="list-style-type: none"> - Registered Clubs Act - Gaming Machine Act - Liquor Act - Or any other Act in force the Club is bound by 	5 years to termination
Place the Company Secretary or Approved Manager in a position of a Strike under the Liquor Act, Part 9A, Disciplinary Action – 3 strikes.	5 years to termination
Any breach of Club Regulation or By-Laws not listed above	3 months to 5 years
Repeat Offenders – First Instance	Penalty Doubled
Repeat Offenders – Second Instance	Membership Terminated
Attempt to re-enter or found on club premises while on suspension – First Instance	2 Years
Attempt to re-enter or found on club premises while on suspension – Second Instance	Membership Termination

In accordance with clause 45(a) the Club's Constitution Any member whose membership has been suspended or expelled from the Club by a decision of the Disciplinary Committee shall have the right to have the charge upon which the decision was made heard and determined again by the Board.

RENEWAL FEES

For the purposes of Section 30 (2B) of the Registered Club Act, membership renewal fees are set by the Board and in accordance with Club Constitution.

Failure to pay membership and/or renewal fees within the prescribed period may result in suspension or cancellation of membership and all privileges of membership of the Club.

GREENS AND GREEN FEES

It is the intention of the Board that all members who participate in the game of Bowls should have fair and reasonable use of the greens, and the maximum use should be made of the greens, being mindful of the need to maintain the greens in first class condition.

The allocation of greens time is to be viewed in light of the general principles outlined above and there will naturally need to be some flexibility in the arrangements so as to accommodate the special needs of the Asquith Bowling Club and Women's Bowling Club on a particular day.

The Board may determine a green fee payable by users of the greens which may be varied at the Board's discretion.

Greens shall be available for roll ups and coaching at times as decreed by the Greens Keeper.

RULES FOR THE USE OF GREENS

Roll-Up

Notices indicating use of Greens for Roll-Ups are located adjacent to the bowls bag rack near the club's rear doors, and in the Men's Locker Room directly above the mat racks.

Management, at the direction of the Board, may (at any time) impose a fee to use the Greens for Roll-Up purposes.

Roll-Ups (or practise) may include an individual or multiple persons on a rink.

Roll-Ups are non-competitive, do not include organised Sides, and do not include players playing in positions (i.e. Lead, 2nd, 3rd and/or Skip).

Any organised match taking place on a rink, at any time, is subject to Green Fees.

Match Play

Any player wishing to play a competition match outside established regular weekly playing times must obtain the explicit permission of either the Bowls Secretary or the President Asquith Women's Club.

Competition play outside scheduled times is to be ratified at least two (2) days in advance. Any such bookings must be approved by the Bowls Secretary or the Women's President otherwise play cannot proceed.

Players of approved matches are entitled to the use of one (1) rink only and adjacent rinks may be used for roll-ups.

The Bowl's Secretary or the Women's Club President must ensure that the Green Keeper is always consulted regarding any match to be played outside regular weekly events.

Use of Greens

Final decisions on use of greens before play or variations in playing time shall rest in the following order of precedence) with the Green Keeper, Bowls Secretary, President or a duly authorised delegate.

Decisions concerning use of greens, after play stopped because of rain, shall be in accordance with any rules governing match play or failing such rules, at the discretion of the Green Keeper, Bowls Secretary, President or a duly authorised delegate.

Beginners are required to be coached by an accredited coach and must have had at least three (3) lessons before being able to practice on their own and must be passed by their coach before being able to commence social and championship games.

Extreme Weather

This by-law sets out the approach that the Controlling Body may adopt when assessing extreme weather conditions.

There are various methods to measure weather conditions, and this policy sets out guidelines for the most common methods: Ambient Temperature/Relevant Humidity & Wet Bulb Globe Temperature (WBGT).

Extreme weather may be defined as weather that threatens the immediate or long-term safety of individuals, because of rain, hail, lightning, wind chill or heat.

This by-law is consistent with the Bowls NSW Extreme Weather Guidelines Policy.

Weather Condition	Extreme Weather Determinant
Ambient Temperature	>35° (Social/Seniors): >38° (Competition)
Wet Bulb Globe Temperature	>30 (Social/Seniors): >32 (Competition)
Apparent Temperature (Wind Chill)	<2° Celsius
Rainfall	>80mm within 24 hours
Wind Speed	>45km per hour

The controlling body may, at its discretion, suspend play, considering player and official wellbeing, weather, humidity, and time on the greens. A designated person will monitor heat conditions on hot days and advise players.

LOCKERS

Lockers, when available to members, are available for an annual fee payable with membership renewals. Such fees to be determined by the Board from time to time.

Lockers shall be allocated to members in order of receipt of application of a locker.

Neither the Club nor its officers shall be liable for any loss or damage to bowls or any other property left by members in lockers.

Members who do not bowl or bowl very rarely will be required to relinquish their lockers on written demand from the Board. An exception to this rule will be made when a bowler is incapacitated, away on extended leave or unable to bowl at Asquith or for any other cause acceptable to the Board.

DONATIONS, RAFFLES, PAMPHLETS, SIGNS.

No person shall solicit donations or offer raffle tickets for sale on the Club's premises without prior approval of the Secretary Manager or President of the Registered Club.

No pamphlet, notice, sign or other material may be displayed or exhibited in or upon the Club premises without the prior approval of the Secretary Manager or in his/her absence the President of the Registered Club

RAFFLE PRIZES

To protect public health and meet food safety standards, the Club will only retain raffle prizes consisting of perishable goods until 12:00 noon the following day after the prize has been won.

After this time, any uncollected perishable items will be deemed forfeited and will be disposed of in accordance with NSW Food Safety guidelines.

All other non-perishable raffle prizes will be held for a period of 30 days after which time the item will be disposed.

TRADE COMPETITIONS

Unless otherwise specified, trade competitions are limited to financial members as defined by the Club's Constitution.

Directors, employees and their immediate families are ineligible to participate in trade competitions operated by the Club.

Contractors/sub-contractors engaged by the Club are ineligible to enter into trade competitions conducted by the Club.

ASSISTANCE AND SERVICE DOGS

Asquith Club fully supports the rights of individuals accompanied by Assistance Dogs (also referred to as Service Dogs). These dogs are specially trained to assist a person living with a disability and are protected under the Disability Discrimination Act 1992 (DDA).

Conditions of Entry for Assistance Dogs:

- *Assistance Dogs are permitted in all areas of Club where the public is normally allowed to go.*

The dog must be:

- *Trained by, or currently in training with, an accredited organisation (such as those recognised by Assistance Dogs International or the State Government).*
- *Fully assessed and re-accredited annually via the Public Access Test.*

Handlers may be asked to provide appropriate identification, such as:

- *A distinctive vest, harness, or collar from the training organisation.*
- *An official ID card or documentation verifying the dog's assistance status.*

EMOTIONAL SUPPORT DOGS

While the Club acknowledges the important role Emotional Support Dogs (ESDs) play in the wellbeing of individuals, under Australian law, ESDs are not recognised as Assistance Dogs and therefore do not have Public Access Rights under the Disability Discrimination Act (DDA).

As such, ESDs are not permitted entry into Club. Exceptions may be made only where a designated area has been allocated for a specific function or event, and prior approval has been obtained from Club management.

In these instances, the ESD must remain under the supervision of its owner, at all times.

CLUB ASQUITHS RESPONSIBILITIES

Club Asquith upholds its obligation to accommodate persons with disabilities, accompanied by assistance dogs. However, in line with the Club responsibility to maintain a safe and enjoyable environment for all guests, Asquith Club reserves the right to request the removal of any dog (including assistance dogs) that:

- *Behave in a manner that is disruptive, interfering, threatening, or aggressive*
- *Causes fear or discomfort among other patrons*
- *Fails to remain on a lead or harness, under the effective control and direct supervision of the handler (at all times).*

LOST PROPERTY

Lost property must be handed to reception. The Club will hold lost property for 30 days before disposal.

VACATING CLUB PREMISES

Members and guests are required to vacate the Club premises within thirty (30) minutes of the close of trade, unless otherwise authorised by Club management.

When leaving the Club, all members and guests must do so in an orderly, respectful, and quiet manner, with due consideration for neighbouring residents and surrounding properties.

Behaviour that causes excessive noise, disturbance, or disruption to the local community may result in disciplinary action in accordance with the Club's Constitution and By-Laws.

This requirement applies to all areas of the Club, including outdoor spaces, car parks, and surrounding grounds.

AMENDMENTS

These By-Laws may be amended by resolution of the Board. Members will be notified of significant changes via noticeboards, or the Club website.

Board of Directors

Asquith Bowling & Recreation Club Ltd.

09 June 2026

